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Instructions on FileCHARTERJOINT INTELLIGENCE STAFFORGANIZATION

1. The Joint Intelligence Staff (JIS) is the permanent working committee of the Joint Intelligence Committee.

MEMBERSHIP

2. The Joint Intelligence Staff shall consist of one or more full-time members detailed by each member of the Joint Intelligence Committee, the number to be determined from time to time by committee agreement. The staff shall function as a committee under the chairmanship of the senior member.

3. The full-time members of the staff will occupy a joint office. They shall be assigned no other duty within their respective services which will interfere with their duties as Joint Intelligence Staff members nor shall they be required to serve as members of other agencies of the Joint Chiefs of Staff nor on any subcommittee not appointed by the Joint Intelligence Committee.

4. The members of the Joint Intelligence Committee may designate additional members of the staff to whom the restrictions stated in paragraph 3 need not apply. Additional members shall not be designated, however, until it has been established that the work contemplated for them cannot be performed with equal satisfaction by the War or Navy Departments or the Central Intelligence Group.

FUNCTIONS

5. As a permanent working committee of the Joint Intelligence Committee, the Joint Intelligence Staff shall:

- a. Prepare responses on the directives and requests addressed to the committee, and to other papers, as directed by the committee, for committee approval.

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require, on its own initiative.

c. Act for the committee in such matters as the committee may delegate to it.

6. The Joint Intelligence Staff shall also respond directly to requests addressed to it by the Joint Chiefs of Staff agencies on its own level. The Joint Intelligence Committee shall be kept informed of such responses with a view to committee action where appropriate.

PROCEDURE

7. The Joint Intelligence Staff shall:

a. Establish its own methods of procedure.

b. Maintain close liaison with the planning agencies of the Joint Chiefs of Staff in order to make intelligence available in the preparation of joint plans.

c. Enter upon all deliberations with instructions from no source other than the Joint Intelligence Committee. In these deliberations they will present their views regardless of rank or service and shall endeavor to reach composite solutions.

d. If unable to reach agreement promptly, submit to the Joint Intelligence Committee a report indicating wherein the members disagree in order that the Committee may take appropriate action.

8. The Joint Intelligence Staff is authorized to:

a. Request information, intelligence, and assistance, which may be required in connection with its duties, from the War and Navy Departments and from the Central Intelligence Group.

b. Maintain constant liaison with the Central Intelligence Group through such facilities as the Director of Central Intelligence may establish, which are acceptable to the Joint Intelligence Committee.

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